



COMMUNITY PRESBYTERIAN CHURCH [R]EVOLUTION GRANT POLICY

Our desire is to train, encourage, and equip the people of CPC to practice outreach and service that flow from their own hearts and the Spirit's leading." These grants are designed to provide the financial support needed in order to move out in response to God's call.

1. PURPOSE AND SCOPE OF POLICY

- a. **Purpose of OffSite Grant Program:** To transform our community and ourselves for Christ by engaging our congregation in new, relational, off-site ministries.
- b. **Purpose of FarSite Grant Program:** To transform our world and ourselves for Christ by engaging our congregation in relational ministries around the globe.

2. GRANT CRITERIA

- a. **All grant applications for ministry must fulfill the mission and vision of Community Presbyterian Church by meeting the following criteria:**
 - 1.) The application must be complete, clearly written and submitted by the deadline and the ministry must be well-defined. (*The Grant Review Committee may return applications for clarification or resubmission.*)
 - 2.) Origination and leadership of the ministry by at least one active participant at CPC
 - 3.) Effectively engages CPC attendees as participants in the ministry
 - 4.) Ministries must fall outside the church budget.
 - 5.) Ministries must support the mission and vision of CPC
 - 6.) The application must clearly define how the grant money will be spent
 - 7.) Multiple-year projects must have a plan to become independent of Revolution grant funding. The grant application should be updated and resubmitted for the second and third-year years of funding.
 - 8.) The recipients of OffSite ministry must reside within West Ventura County (OffSite)
 - 9.) The Grant Program does not fund general donations to nonprofit organizations, churches, groups, or individuals.
- b. **Additional considerations**
 - 1.) Innovative
 - 2.) Might be difficult to fund through other means
 - 3.) Meets a specific, compelling and/or immediate need
 - 4.) Serves an under-reached population
 - 5.) Furthers the overall goal of serving a variety of age, cultural and socio-economic groups.
 - 6.) Bridges back to CPC ministries
 - 7.) Second and third-year grants support successful ministries

3. ACTION

Revolution Follow-through Team will establish a Grant Review Committee which will receive, review, and award grants in accordance with this policy as well as to evaluate the effectiveness of the grant.



4. **RESPONSIBILITIES**

a. **The [R]evolution Follow-through Team will:**

- 1.) Select five to eight persons to form a Grant Review Committee. This committee will include a cross section of CPC members, including at least 2 elders, persons experienced in grant processing, and at least one representative from the Outreach Team.
- 2.) Make recommendations to Session on the distribution and release of [R]evolution Funds as they come in.
- 3.) Make [R]evolution Funds available to the OffSite & FarSite Grant Review Committee, monitor their disbursement and effective use.
- 4.) Publicize the engagement and transformation of our congregation and those who benefit from grants to the session and congregation.
- 5.) Ensure that a coaching process is established to assist applicants in developing effective grants and ministries.

b. **The Grant Review Committee will:**

- 1.) Develop the grant process and establish, publicize and determine key dates for each round of grants. See Appendix C.
- 2.) Receive, review, and award grants less than or equal to \$10,000.
- 3.) Recommend grants more than \$10,000 to Session for approval.
- 4.) Evaluate the effectiveness of the grants.
- 5.) Communicate results of the grants.

c. **The applicant will**

- 1.) Submit a complete, clearly written application (Appendix A or B as appropriate) by the deadline.
- 2.) Work with Grant Coaches as needed to apply for, develop and/or implement their grant ministry.
- 3.) If requested, the applicant will meet with the Grant Review Committee.

d. **The awardee will:**

- 1.) Provide semi-annual ministry and financial reports 6 and 12 months after grant award. Semi-annually thereafter if the grant is longer than one year.
- 2.) Work with a grant coach, keeping them informed of the status of the grant and any issues or concerns.
- 3.) Support the communications efforts of the coaches and the Revolution Follow-through team members in sharing the vision and work of the ministry.



Grant Review Committee

Timeline

	Spring Round	Fall Round
Grant Coaching	Year around	Year around
Grant Submission Date	4/1/10	10/01/10
Initial Review	4/8/10	10/8/10
Resubmission Due	4/15/10	10/15/10
Grants Awarded	5/1/10	11/1/10
Congregation Notified	5/31/10	11/7/10